



NOTIFICATION LETTER

21 March 2025

Dear Non-registered Shareholder<sup>(Note 1)</sup>,

**Sun Hung Kai Properties Limited (the “Company”)  
– Notice of publication of the 2024/25 Interim Report (the “Interim Report”) and arrangement for dissemination of corporate communications**

We are pleased to inform you that the English and Chinese versions of the Interim Report are available on the Company’s website at [www.shkp.com](http://www.shkp.com) and the website of Hong Kong Exchanges and Clearing Limited (“HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Interim Report (i) by clicking “Investor Relations” section in the menu on the home page of the Company’s website, then confirming your acknowledgement of and agreement to the “Investor Relations” disclaimer and selecting “Financial Results & Reports”; or (ii) by browsing through the HKEX’s website. If you have elected to receive the Corporate Communications<sup>(Note 2)</sup> in printed form, the printed bilingual version of the Interim Report is enclosed herewith.

If you wish to receive a printed copy of the Interim Report, please make your written request to the Company c/o Computershare Hong Kong Investor Services Limited (“Computershare”, the Share Registrar of the Company) by email at [shkp@computershare.com.hk](mailto:shkp@computershare.com.hk) or by post at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

**Arrangement for Dissemination of Corporate Communications**

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to receive all future Corporate Communications by electronic means through the Company’s website (the “**Electronic Version**”) instead of in printed form (in English only or in Chinese only or in both languages) (the “**Printed Version**”).

**As a non-registered shareholder, if you wish to receive the Electronic Version instead of the Printed Version with email notifications of the publication of the same on the Company’s website, you should liaise with your Intermediary(ies)<sup>(Note 3)</sup> and provide them with your email address for receiving the notifications.**

If you wish to receive the Printed Version, please sign and return the enclosed reply form (the “**Reply Form**”) to the Company c/o Computershare by email or by post (using the mailing label at the bottom of the Reply Form). Your request for receiving the Printed Version will be valid until, whichever is earlier, such request is revoked in writing by you or the time when the Company publishes its next Annual Report later this year.

You may also at any time change your choice of language and/or means of receipt of all future Corporate Communications by giving reasonable notice (of not less than 7 days) in writing. Please send your request to the Company c/o Computershare by email or by post or by signing and returning the Reply Form to the Company c/o Computershare. The Reply Form can also be downloaded from the websites of the Company and HKEX.

Should you have any queries relating to this letter, please call the Company’s hotline at (852) 2828 8648 from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,  
**YUNG Sheung-tat, Sandy**  
Company Secretary

Notes:

- This letter is addressed to non-registered shareholder (i.e. such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the Reply Form.
- Corporate Communications mean any documents from the Company for the information or action of holders of any of its securities or the investing public, which include but are not limited to (a) directors’ reports and annual financial statements together with independent auditor’s reports; (b) interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
- Intermediary(ies) refer(s) to the bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held.

This letter is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

敬啟者：

**新鴻基地產發展有限公司（「本公司」）  
– 二〇二四至二五年中期報告（「中期報告」）之發佈通知以及發佈公司通訊之安排**

謹此告知，中期報告的中英文版本已登載於本公司網站 [www.shkp.com](http://www.shkp.com) 及香港交易及結算所有限公司（「港交所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk)。閣下可(i)在本公司網站主頁選單中按「投資者關係」一項，並確認及同意「投資者關係」的免責聲明，再選擇「財務業績及報告」項；或(ii)透過港交所網站，瀏覽中期報告。如閣下已選擇收取公司通訊<sup>(附註 2)</sup>之印刷本，隨函附奉中期報告之雙語印刷本。

若閣下欲領取中期報告之印刷本，請將閣下之書面要求以電郵發送至 [shkp@computershare.com.hk](mailto:shkp@computershare.com.hk)，或郵寄至香港灣仔皇后大道東一八三號合和中心十七M樓，經香港中央證券登記有限公司（「中央證券」，本公司之股份過戶登記處）向本公司索取。

**發佈公司通訊之安排**

為確保及時收到最新的公司通訊，本公司建議閣下以電子方式透過本公司網站（「**電子版本**」）收取所有日後刊發之公司通訊，以代替收取印刷本（只以英文或只以中文或同時以雙語收取）（「**印刷版本**」）。

**作為非登記股東，如欲收取電子版本，以代替收取印刷版本，並收取有關公司通訊已登載於本公司網站的電郵通知，閣下應聯絡中介人<sup>(附註 3)</sup>，並向其提供閣下的電郵地址以收取通知。**

如閣下欲收取印刷版本，請簽妥隨附之回條（「**回條**」），以電郵或郵寄（使用回條下方之郵寄標籤）方式，經中央證券交回予本公司。閣下收取印刷版本之要求將持續有效，直至閣下以書面方式撤回該要求或本公司於今年稍後時間刊發下一份年報為止（以較早者為準）。

閣下亦可在合理時間內（為不少於七天）經中央證券書面通知本公司，以更改所有日後刊發之公司通訊的語言版本及/或收取方式之選擇。閣下可以電郵或郵寄方式經中央證券通知本公司或簽妥及交回回條至中央證券予本公司。回條亦可於本公司及港交所網站下載。

若閣下對本函有任何疑問，請於星期一至星期五（公眾假期除外）上午九時至下午六時，致電本公司熱線電話(852) 2828 8648 查詢。

此致  
各位非登記股東<sup>(附註 1)</sup> 台照

公司秘書  
容上達  
謹啟

二〇二五年三月二十一日

附註：

- 本函乃向本公司之非登記股東（指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時通知本公司其希望收到公司通訊）發出。如閣下已經出售或轉讓所持有之本公司股份，則無需理會本函及回條。
- 公司通訊指本公司發出以供其任何證券持有人或投資大眾參照或採取行動之任何文件，包括但不限於：(a)董事局報告書及年度財務報表連同獨立核數師報告書；(b)中期報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- 中介人指代閣下持有本公司股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司。

本函以英文及中文發出。中英文版本內容如有任何不相符，概以英文版本為準。

**Reply Form 回條****(For non-registered shareholder only) (只供非登記股東)**

**To: Sun Hung Kai Properties Limited (the “Company”)**  
**Stock Codes: 16 (HKD counter) and 80016 (RMB counter)**  
c/o Computershare Hong Kong Investor Services Limited (“Computershare”)  
17M Floor, Hopewell Centre, 183 Queen’s Road East,  
Wan Chai, Hong Kong  
(or by email to: shkp@computershare.com.hk)

**致：新鴻基地產發展有限公司（「本公司」）**  
**股份代號 16（港幣櫃台）及 80016（人民幣櫃台）**  
經香港中央證券登記有限公司（「中央證券」）  
香港灣仔皇后大道東一八三號  
合和中心十七 M 樓  
(或電郵至: shkp@computershare.com.hk)

**REMINDER 提示**

As a non-registered shareholder, if you wish to receive all future Corporate Communications<sup>(Note 1)</sup> by electronic means through the Company’s website instead of in printed form with email notifications of the publication of the same on the Company’s website, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held and provide them with your email address for receiving the notifications.

作為非登記股東，如欲以電子方式透過本公司網站收取所有日後刊發之公司通訊<sup>(附註 1)</sup>，以代替收取印刷本，並收取有關公司通訊已登載於本公司網站的電郵通知，閣下應聯絡代 閣下持有本公司股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司，並向其提供 閣下的電郵地址以收取通知。

I/We would like to receive all future Corporate Communications in the following manner:

本人/吾等欲以下列方式收取所有日後刊發之公司通訊：

(Please mark an (X) in ONLY ONE of the following boxes)  
(請僅在下列其中一個空格內劃上「X」號)

in printed form in English ONLY; OR 僅收取英文印刷本；或

in printed form in Chinese ONLY; OR 僅收取中文印刷本；或

in printed form in both English and Chinese. 同時收取英文及中文印刷本。

**Full Name(s) of Non-registered Shareholder(s)#****非登記股東姓名#***(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)***Contact telephone number****聯絡電話號碼****Address#****地址#***(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)***Signature(s)****簽名****Date****日期**

# You are required to fill in the details if you download this form from the website. 假如 閣下從網站下載本表格，請必須填上有關資料。

Notes 附註：

- Corporate Communications mean any documents from the Company for the information or action of holders of any of its securities or the investing public, which include but are not limited to (a) directors’ reports and annual financial statements together with independent auditor’s reports; (b) interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.  
公司通訊指本公司發出以供其任何證券持有人或投資大眾參照或採取行動之任何文件，包括但不限於：(a)董事局報告書及年度財務報表連同獨立核數師報告書；(b)中期報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- The instruction above will apply to all future Corporate Communications until, whichever is earlier, such request is revoked by you in writing or the time when the Company publishes its next Annual Report later this year.  
上述指示將適用於所有日後刊發之公司通訊，直至 閣下以書面方式撤回該要求或本公司於今年稍後時間刊發下一份年報為止（以較早者為準）。
- For the avoidance of doubt, the Company does not accept any special instructions written on this form.  
為免存疑，任何在本表格上的額外手寫指示，本公司將不予處理。

**PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

- “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).  
本聲明中所指的「個人資料」具有香港法例第四百八十六章個人資料（私隱）條例（「私隱條例」）中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions.  
閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下之指示。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any stated purposes, and retained for such period as may be necessary for verification and record purposes.  
本公司可就任何所說明的用途，將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing and sent to the Personal Data Privacy Officer of Computershare by post or by email to [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).  
閣下有權根據私隱條例的條文要求查閱及/或修改 閣下的個人資料。任何該等要求均須以書面方式郵寄至中央證券的個人資料私隱主任，或電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

This form is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

本表格以英文及中文發出，中英文版本內容如有任何不相符，概以英文版本為準。

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**MAILING LABEL 郵寄標籤**

Please cut the mailing label and stick this on the envelope to return this form to us.

**No postage stamp necessary if posted in Hong Kong.**

閣下寄回本表格時，請將郵寄標籤黏貼於信封上。

如在本港投寄毋須貼上郵票。

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼 37  
Hong Kong 香港